WALDEN UNIVERSITY

2012-2013 Verification Worksheet – Dependent Student

Student Name:	Walden ID/SSN:
Address:	Phone Number:
City/State/Zip Code:	Date of Birth:

Your FAFSA application was selected for review in a process called "Verification". In this process, Walden University will be comparing your FAFSA information with information submitted on this form and other financial documents. Your financial aid application cannot be processed until all requested information is received. Failure to complete the verification process in a timely manner may result in the loss of financial aid eligibility. The law says we have the right to ask you for this information before awarding Federal aid (34 CFR, Part 668).

Please complete this form in its entirety and submit it to the Office of Financial Aid at Walden University as soon as possible so that your financial aid process will not be delayed.

STEP 1 - FAMILY INFORMATION

Please list below all household members. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate sheet.

HOUSEHOLD MEMBERS OF A DEPENDENT STUDENT INCLUDE:

- Yourself
- Parent(s) including stepparent (do not include a foster parent or legal guardian)
- Your parents' other children, even if they don't live with your parent(s) – if parent(s) will provide more than half of their support between July 1, 2012 through June 30, 2013 (do not include foster children)
- Other individuals – if they now live with your parents, your parents provide more than half of their support and your parents will continue to provide more than half of their support between July 1, 2012 through June 30, 2013

Full First and Last Name	Age	Relationship to Student	Full Name of College
JOHN SMITH (example)	*35*	*BROTHER*	*WALDEN UNIVERSITY*
		SELF	

STUDENT NAME: _____ WALDEN ID/SSN: _____

STEP 2 - FOOD STAMPS – SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)

Did you or someone listed in Step 1 receive SNAP (formerly known as Food Stamps) benefits in 2010 or 2011?

- ☐ **YES**
- ☐ **NO**

STEP 3 – FINANCIAL INFORMATION

Are you or will you be required to file a 2011 Federal Income Tax Return?

Student

☐ **YES** Check one of the two blocks below and then continue to Step 4.

- ☐ **I filed or will file my 2011 Federal Tax Return.**
- ☐ **I have not yet filed my tax return but was granted an IRS Extension to file my taxes at a later date.**
  (You must submit Tax Form 4868 along with all your W-2s)

Parent

☐ **YES** Check one of the two blocks below and then continue to Step 4.

- ☐ **I filed or will file my 2011 Federal Tax Return.**
- ☐ **I have not yet filed my tax return but was granted an IRS Extension to file my taxes at a later date.**
  (You must submit Tax Form 4868 along with all your W-2s)

- **PLEASE NOTE:** If you DID NOT use the IRS Data Retrieval Tool when you completed your 2012-13 FAFSA (or used it but then changed the data) you will be required to submit an official IRS Tax Transcript. Per federal regulations, schools are no longer allowed to accept personal 1040 Tax Returns.

- You can obtain an IRS Tax Transcript, free of charge, by: (1) ordering a transcript online at www.irs.gov, *Order a Transcript*; (2) by calling 1-800-908-9946; or (3) by requesting a *Transcript of Tax Return* by using Form 4506T-EZ (www.irs.gov/pub/irs-pdf/f4506tez.pdf).

- If you WERE NOT OFFERED the option to use the IRS Data Retrieval Tool when you first filled out your 2012-13 FAFSA (the IRS Data Retrieval Tool was not available in January 2012), you may go to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections" and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are now eligible to use the IRS Data Retrieval Tool to transfer your 2011 IRS income tax information into your FAFSA.

STUDENT NAME: _____ WALDEN ID/SSN: _____

STEP 3 - FINANCIAL INFORMATION (CON'T)

Student

☐ **NO** I did not file and am not required to file an income tax return for tax year 2011. Complete the chart below. **You MUST submit 2011 W-2's to verify the amounts listed in the chart below.)**

Parent

☐ **NO** I did not file and am not required to file an income tax return for tax year 2011. Complete the chart below. **You MUST submit 2011 W-2's to verify the amounts listed in the chart below.)**

Sources of Income Earned from Work - Name of Employer (Fill out only if you DID NOT file taxes)	Were wages earned by student or parent?	Total Amount of Wages Received in 2011

STEP 4 - CHILD SUPPORT PAID

Did your parent(s) pay child support because of a divorce or separation during the calendar year 2011? (Do not include support for children included in your household size in Step 1)

☐ **YES** Please complete the chart below. The person who PAID the child support MUST sign their name below the chart.

☐ **NO**

Full First and Last Name of Individual who Paid the Child Support Payment	Total Amount Paid in 2011	Full First and Last Name of Recipient who Received the Child Support Payment	Full First and Last Name of the child (children) for whom support was paid
John Smith (example)	*$10,000*	*Jane Doe*	*Thomas Smith* *Sally Smith* *James Smith*

SIGNATURE OF PARENT WHO PAID THE CHILD SUPPORT **DATE**

STUDENT NAME: _____ WALDEN ID/SSN: _____

STEP 5 – UNTAXED INCOME AND ADDITIONAL FINANCIAL INFORMATION

Both tax filers and non-tax filers must list any untaxed income received in 2011. **Please list below all sources of untaxed income received for student and/or parent for the year 2011. Please enter zeros ($0) if no funds were received.**

Sources of Untaxed Income	Total Amount Received in 2011 by Student	Total Amount Received in 2011 by Parent
CHILD SUPPORT RECEIVED (do not include foster care or adoption payments)	$	$
PAYMENTS TO TAX-DEFERRED PENSIONS & SAVINGS PLANS (on W-2, Boxes 12a through 12d, Codes D, E, F, G, and S)	$	$
WORKMAN'S COMPENSATION	$	$
HOUSING/FOOD/OTHER LIVING ALLOWANCES RECEIVED FOR MILITARY OR CLERGY	$	$
VETERAN'S NON EDUCATION BENEFITS (Death Pension, Disability or Dependency & Indemnity Comp)	$	$
SOCIAL SECURITY BENEFITS (untaxed portion)/SSI	$	$
FOOD STAMPS/WIC/SNAP	$	$
WELFARE/TANF	$	$
FINANCIAL AID REFUNDS (Only include amounts received for living expenses. Do not include amounts that cover tuition costs)	$	$
UNEMPLOYMENT	$	$
COMBAT/SPECIAL COMBAT PAY (taxable amount that is included in your adjusted gross income of your taxes)	$	$
FUNDS WITHDRAWN FOR CASH FROM SAVINGS AND RETIRMENT ACCOUNTS IN 2011	$	$
MONEY RECEIVED FROM SELLING PROPERTY, STOCKS OR BONDS IN 2011	$	$
CASH RECEIVED/ ANY MONEY PAID ON STUDENT'S BEHALF (this includes money given to you for personal use (ex: clothes, food, gas) and/or paid on your behalf (ex: utilities, cable, phone). Do not include government assistance funds or foster care/ adoption assistance payments or services.	$	$
OTHER (Please specify source)	$	$

Each person signing this form certifies that all the information reported on it is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Signature **Date**

Parent Signature **Date**