

Walden University

Financial Aid Satisfactory Academic Progress Appeal

Satisfactory academic progress requirements for the receipt of federal aid are separate and distinct from the university's academic progress requirements. By submitting an appeal, you are acknowledging that you have been on financial aid warning or probation and/or you have reached the maximum time frame for the receipt of federal aid according to the "[Walden University Satisfactory Academic Progress Standards](#)" as published in the Walden Student Handbook and the Financial Aid Terms and Conditions.

How to appeal

1. Type and attach a letter to this form that explains the unexpected, unusual, and temporary circumstance (i.e. death in the immediate family, illness, or other significant life changes) which led to your lack of progress. Be sure to include dates of these events that correspond to **all** of the terms in which you did not meet progress standards. Explain how you have remedied the issues. A pre-existing condition (a condition or illness that you have had before beginning any Walden program) is not cause for appeal.
2. Attach third party supporting documentation. The following are examples of acceptable supporting documents:

Copy of death certificate (obituaries or funeral programs WILL NOT be accepted).

Letter from doctor with dates of service and contact information (medical records or copy of prescriptions WILL NOT be accepted).

Dated court documents, police reports or insurance claims.

Letter from employer with contact information.

Copy of lease or closing document of new home.

Not acceptable documents include but are not limited to, letters/emails from family, friends, co-workers, classmates or professors.

3. Submit 1 and 2 with this **SIGNED** form to the Office of Financial Aid at Walden University by mail (7070 Samuel Morse Drive Suite 250, Columbia, MD 21046) or by fax (410-209-8026). All documents are subject to verification.

The appeal decision

Allow 30 days to receive the appeal decision. The decision will be sent to your Walden email address. Your appeal cannot be reviewed until all grades are posted to your academic transcript. Appeals will not be reviewed if there is a grade of incomplete on your transcript.

You will not know the committee's decision by the last day to drop a course without penalty. All university billing policies remain in effect while your appeal is reviewed. If you are currently enrolled and your appeal for financial aid probation is denied, you will be responsible for tuition and fees for any current enrollment.

I understand that I am appealing for continued participation in federal aid programs and that knowingly providing false or misleading information in connection with such programs could result in fines, imprisonment, or both. I also understand that I could be subject to a code of conduct violation with Walden University.

Student Name (Printed)

Walden ID

Student Signature

Date