

**Walden University**  
**Name Change Form**

---

If your name has changed while you are receiving federal financial aid at Walden University, you must inform the Office of Financial Aid so we can update our records. You must use your official name (not a nickname) when applying for federal financial aid funds.

You must update your name on your Free Application for Federal Student Aid (FAFSA). In addition; you must also update your name with all loan servicers, lenders, or guarantors with whom you may have student loan records. They will then update your name with the federal government's National Student Loan Data System (NSLDS).

**To change your name with the Office of Financial Aid you must complete the following steps:**

**Print your PRIOR NAME:** \_\_\_\_\_

**Print your NEW NAME:** \_\_\_\_\_

**Student ID/Social Security Number:** \_\_\_\_\_

**Please circle reason for name change:**

Marriage   Divorce   Adoption   Court Order   Correction   Other \_\_\_\_\_

- 1. You must submit a copy of your Social Security Card (showing your new name).**
- 2. You must submit documentation showing the reason for the name change; such as Marriage Certificate, Divorce Papers or Court-Approved documentation.**
- 3. You must correct your name on your FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Please make sure you have received your new social security card before making the correction.**
- 4. You must also report your name change directly to the Office of the Registrar. The documentation provided to the Office of Financial Aid may be used to update only your financial aid records.**
- 5. Fax this form and all required documentation to the Office of Financial Aid at 410-843-6211.**

You must sign this form certifying that the information you provided is true. Misrepresentation of facts in connection with this form may be sufficient cause, in and of itself, for cancellation or repayment of financial aid whenever discovered.

Signature

Date