

# WALDEN UNIVERSITY

## Authorization for Excess Financial Aid Funds to Remain on Account

The U.S. Department of Education mandates that we have express permission from you, the student, in order to retain any credit balance generated from your 2011-2012 financial aid disbursement on your account with Walden University. At the end of your 2011-2012 award year, any remaining credit balance must be forwarded to you by the Bursar's Office. If you would like to request your credit balance prior to the end of the 2011-2012 award year, please submit a request to [refund@waldenu.edu](mailto:refund@waldenu.edu). Your refund will be processed within 5 business days from the date of the request.

If you have any questions or concerns, please contact the Bursar's Office at 800-444-679 or by email at [refund@waldenu.edu](mailto:refund@waldenu.edu).

### ***Please complete the written consent below:***

I, \_\_\_\_\_, authorize Walden University to retain my  
(PRINT FULL NAME)  
excess financial funds from the 2011-2012 loan period on my account for a period not to exceed the end of the above award year. This authorization may be terminated upon written request to the Bursar's Office.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Social Security Number/Student ID

\_\_\_\_\_  
Date

**PLEASE MAKE A COPY OF THIS LETTER FOR YOUR FILES  
MAIL OR FAX THE COMPLETE FORM TO:**

**WALDEN UNIVERSITY  
ATTN: BURSAR'S OFFICE  
650 SOUTH EXETER  
BALTIMORE, MD 21202  
FAX (410) 209-8029**